

FoCJC Stormwater Solutions

RainScapes Rewards Program Checklist

Status	Step	Project / Task	Completed	By:	Column1	Action Lead	Notes
✓	1	Homeowner Attends FoCJC Community Meeting	week	1	3/7/2016	Homeowner	
✓	2	Homeowner Signs Up for Site Assessment	week	1	3/14/2016	Homeowner	
	3	Homeowner Receives FoCJC Welcome Newsletter	week	2	3/21/2016	FoCJC	
	4	MCDEP and FoCJC Compile Site Assessment Requests	week	2	3/21/2016	FoCJC	
	5	MCDEP and FoCJC Identify Homeowner Clusters	week	2	3/21/2016	FoCJC	
	6	MCDEP Forwards Homeowner Contact Information to Contractor	week	2	3/21/2016	MCDEP	
	7	Homeowner Receives Site Assessment Tour Scheduling Request Email from Contractor	week	4	4/4/2016	Contractor	
	8	Homeowner Schedules Site Assessment with Contractor via Doodle.com	week	4	4/4/2016	Homeowner	
	9	Homeowner and Contractor Conduct Site Assessment Property Tour	week	6	4/18/2016	Landscape Companies	
	10	Contractor Submits Draft Site Assessment Report to MCDEP	week	12	5/30/2016	Contractor	
	11	MCDEP Approves Draft Site Assessment Report	week	14	6/13/2016	MCDEP	
	12	Homeowner Receives Final Site Assessment Report from MCDEP	week	14	6/13/2016	MCDEP	via email?
	13	MCDEP Sends FoCJC Final Site Assessment Report via Dropbox	week	14	6/13/2016	MCDEP	
	14	Homeowner Receives Report Review One-on-One Meeting Scheduling Request Email from MCDEP	week	16	6/27/2016	MCDEP	
	15	Homeowner Schedules Report Review One-on-One Meeting with MCDEP via Doodle.com	week	16	6/27/2016	Homeowner	via Doodle.com?
	17	Cluster Homeowners Schedule Report Review Group Meeting with MCDEP via Doodle.com	week	16	6/27/2016	Cluster Homeowners	via Doodle.com?
	16	Homeowner Attends Report Review One-on-One Meeting with MCDEP and FoCJC	week	20	7/25/2016	Homeowner	
	18	Cluster Homeowners Attend Report Review Group Meeting with MCDEP and FoCJC	week	22	8/8/2016	Cluster Homeowners	
	19	Homeowner Contacts Landscape Companies for Cost Estimates on Preferred Projects	week	24	8/22/2016	Homeowner	
	20	Homeowner Selects Landscape Company	week	26	9/5/2016	Homeowner	
	21	Homeowner Selects Stormwater Management Project	week	26	9/5/2016	Homeowner	
	22	Homeowner/Contractor Conducts Percolation Test	week	26	9/5/2016	Homeowner	
	23	Homeowner Submits RainScapes Rewards Rebate Application for Selected Stormwater Management Project via MCDEP website	week	28	9/19/2016	Homeowner	
	24	MCDEP Approves RainScapes Rewards Rebate Application for Selected Stormwater Management Project	week	30	10/3/2016	MCDEP	
	25	Homeowner Arranges for Landscape Company to Install Selected Stormwater Management Project	week	30	10/3/2016	Homeowner	
	26	Landscape Company Installs Selected Stormwater Management Project	week	34	10/31/2016	Landscapers	
	27	Homeowner Submits Receipts for Selected Stormwater Management Project to RainScapes Program	week	34	10/31/2016	Homeowner	via MCDEP website?
	28	Homeowner Applies for Water Charge Credit	week	36	11/14/2016	Homeowner	how?
	29	Homeowner Receives RainScapes Rewards Rebate for Selected Stormwater Management Project from MCDEP	week	38	11/28/2016	MCDEP	